



Housing Authority of the City of Kinston

POST OFFICE BOX 697 • KINSTON, NORTH CAROLINA 28502 • PHONE (252) 523-1195 • FAX# (252) 523-7984

March 2, 2016

Dear Student:

Enclosed you will find Carolina Council of Housing & Redevelopment Codes Officials (CCHRCO) and Southeastern Regional Council (SERC) Scholarship application and Instructions. CCHRCO and SERC Scholarships are for residents residing within KHA's Public Housing and Section 8 Programs only (see Student Eligibility).

The available 2016 scholarships are as follows:

- ** Five CCHRCO scholarships for \$1,000, per year for one year.
- ** One SERC scholarship for \$1,000 per year for one year.
- ** One SERC scholarship for \$1,500 per year for one year.

KHA will review all applications and forward along with a letter of sponsorship (from the Executive Director) to the CCHRCO Scholarship Committee. **Completed Scholarship Application Packets must be received by Monday, April 4, 2016 by 5:00pm. Incomplete applications will not be considered for competition.**

Applications and supporting documents must be received at the following address:

Kinston Housing Authority
608 N Queen St
Kinston, NC 28501

If you have questions, please contact me at (252) 523-1195 ext. 244 or via email at hcannon@khanc.org.

Sincerely,

A handwritten signature in blue ink that reads "Hernika P. Cannon". The signature is written in a cursive, flowing style.

Hernika P. Cannon
Executive Assistant

***Carolina Council of Housing & Redevelopment Codes Officials
Scholarship Program Guidelines***

Date: _____

First Name: _____ Middle: _____ Last: _____

Home Address: Street: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Date of Birth: _____ Social Security Number: _____

Parent's Name: _____

Address: _____

Name and Mailing Address of School or College you plan to attend:

Name and Phone Number of Contact at above college: _____

Employer _____

If you have participated in any extracurricular activities, **give a brief description on a separate sheet of paper.**

Will you have other financial assistance to attend college? _____

If so, describe nature and source. _____

State occupation you plan to pursue. _____

Applicant's Signature

Signature of Parent or Guardian

All applications must be received no later than May 6, 2016

Carolina Council of Housing & Redevelopment Codes Officials Scholarship Program Guidelines

1. Purpose and Scope

It is intended that these guidelines cover the operation of the Carolinas Council Scholarship program. It is through this program that the Carolinas Council shall make available scholarship funding for the purpose of supporting and fostering the educational pursuits of deserving residents of assisted housing being administered or managed by a Public Housing Authority. It is recognized that this endeavor directly supports the shared objective of enhancing the mobility and improvement of residents of assisted housing.

2. Funding Amounts

Annual funding for the Scholarship Program shall be established by the two scholarship committees through the Carolinas Council budget process. The Scholarship Committees shall seek additional and alternative sources of funding with the approval of the Executive Committee.

3. State Eligibility

Each dues paid Public Housing Authority shall be eligible for participation in the scholarship program provided the Public Housing Authority indicates its willingness to adhere to adopted program guidelines.

4. Student Eligibility

It is the intent of the Scholarship Program to serve publicly assisted housing residents through member Public Housing Authorities. An eligible recipient must be an immediate member of a family who has resided in publicly assisted housing for a minimum of one uninterrupted year. The recipient must have occupied the home during this period.

5. Recipient Selection

The following will be accomplished at a minimum by the Carolinas Council:

- a. Fully promote the availability of the program;
- b. Establish a system of administration which uses a group/individual designated as a state level scholarship committee,
- c. Judges candidates on the basis of academic achievement **GPA of 2.5 or higher**, extracurricular activities, need, and education/career goals;
- d. Does not discriminate in any way based on race, sex, age, or other factors not relevant to the basic program objectives.

6. Funding Method, Reporting and Maintenance of Eligibility

- a. Carolinas Council funding shall be utilized to provide annual support for selected students.
- b. In order to maintain eligibility, a recipient must maintain a passing grade acceptable to the university, college, vocational/technical or business school in which the recipient is enrolled.
- c. Only recognized, accredited institutions of higher education may be Utilized
- d. It is **suggested** that Public Housing Authorities encourage candidates to apply for scholarships.
- e. Each Scholarship Committee shall submit a Request for Scholarship Funding to the Secretary/Treasurer of the Carolinas Council. This shall normally be approximately 60 days prior to the commencement of Fall classes. The Scholarship Committee shall provide in this request a certification that a direct payment program through a named institution is or will be put in place (such arrangements are easily established with student financial aid offices).

7. **Naming a Scholarship in Honor or Memory**

When a person is nominated to and approved by the Board of Directors to be honored by naming a scholarship for him or her that it is for a one year, one time scholarship and that it is from the state the nominee is from. Any special presentation of this scholarship at the annual meeting will be coordinated on a case-by-case basis.

8. **Publicity**

Participating Public Housing Authorities shall agree to take appropriate steps to publicize the scholarship program at the local, state, and regional levels. Releases and progress reports should be provided to the SERCulator and the Cornerstone Newsletter.

General Conditions

1. In order to qualify for payment of the scholarship, the applicant must enroll in a one, two or more year course at a school of higher learning (college, university, trade school, nursing school, etc.) and the funds will be disbursed by that school. The funds may be used for tuition, books and/or room and board.
2. In the event the winner is not accepted at the designated school, or an acceptable alternate, or does not remain in school to utilize the full scholarship or part thereof, it or the remaining portion will be offered to the first runner-up and succeed down the line.

General Requirements

1. All required information shall be submitted in original with one (1) copy.
2. All required information may be handwritten or typed.
3. The following information material is **required**:
 - a. **One letter** from a school official, and may be from one of the following: 1) principal 2) teacher 3) guidance counselor.
 - b. **One letter** from the sponsoring Housing Authority outlining their reasons for selecting the applicant to compete for a scholarship
 - c. **Two letters** from your minister, employer, youth director, coach, or professional person such as a lawyer, businessman, etc.
 - d. **Certified copy** of current transcript from your High School or College.
 - e. An essay containing a minimum of 200 and a maximum of 400 words describing your experience living in assisted housing and how it contributed to your ambitions and goals and what you would hope to contribute to society through your educational training.
 - f. **One photograph of the applicant** (suitable for publication)
NO PHOTOCOPIES